

Using the Guest Recorder

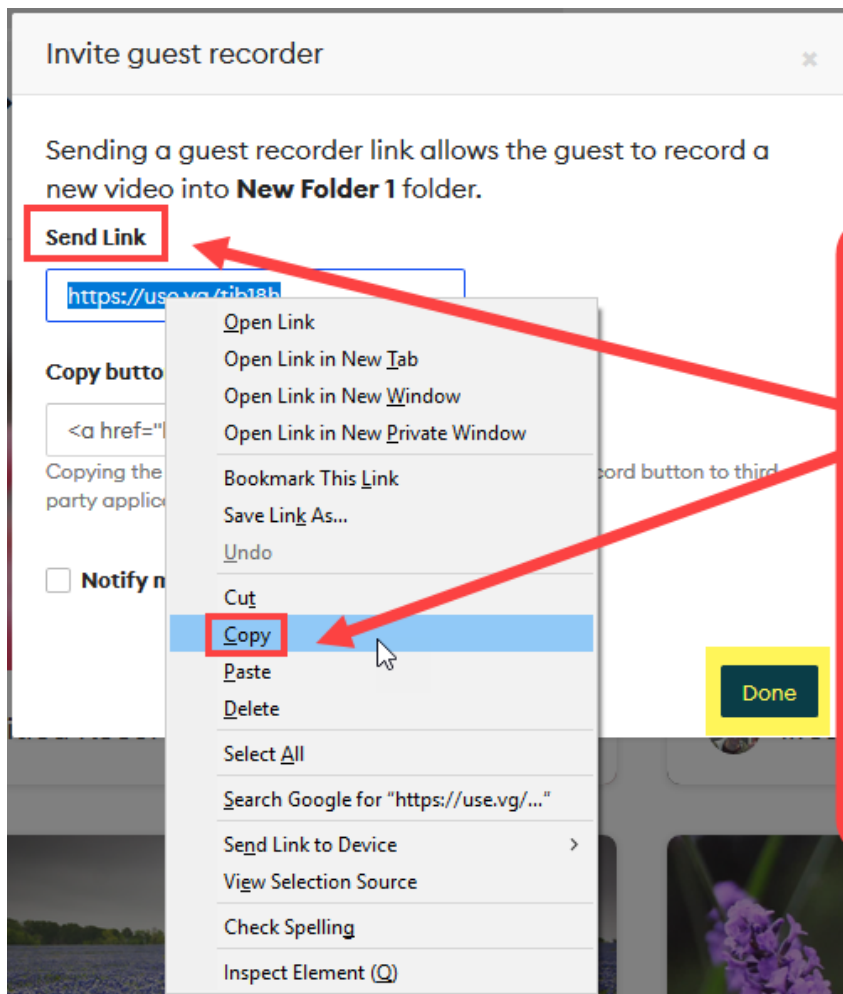
Using the guest recorder allows you to send a link to anyone you'd like, and they can record a video that comes automatically back to your account.

The screenshot shows the VidGrid interface. On the left is a sidebar with a 'Record' button, 'My Grid' (selected), 'Shared with me', 'Campus Wide CONT...', and 'Trash'. The main area is titled 'My Grid' and shows a 'Folders' section with 'My Videos', 'New Folder 1', 'New Folder 2', and 'Shared Folder'. A context menu is open for 'Shared Folder', with 'Guest record link' highlighted. A red callout box points to this menu with the following text:

To get the link for the guest recorder, click on the more options menu on the folder that you wish guest-recorded videos to appear in.

From the menu, select **Guest record link**.

The context menu also includes options: 'New folder', 'Subscribe', 'Share', 'Rename', 'Settings', and 'Delete'. Below the folders, video thumbnails are visible, including one titled 'Untitled Recording' and another 'lifesize'.

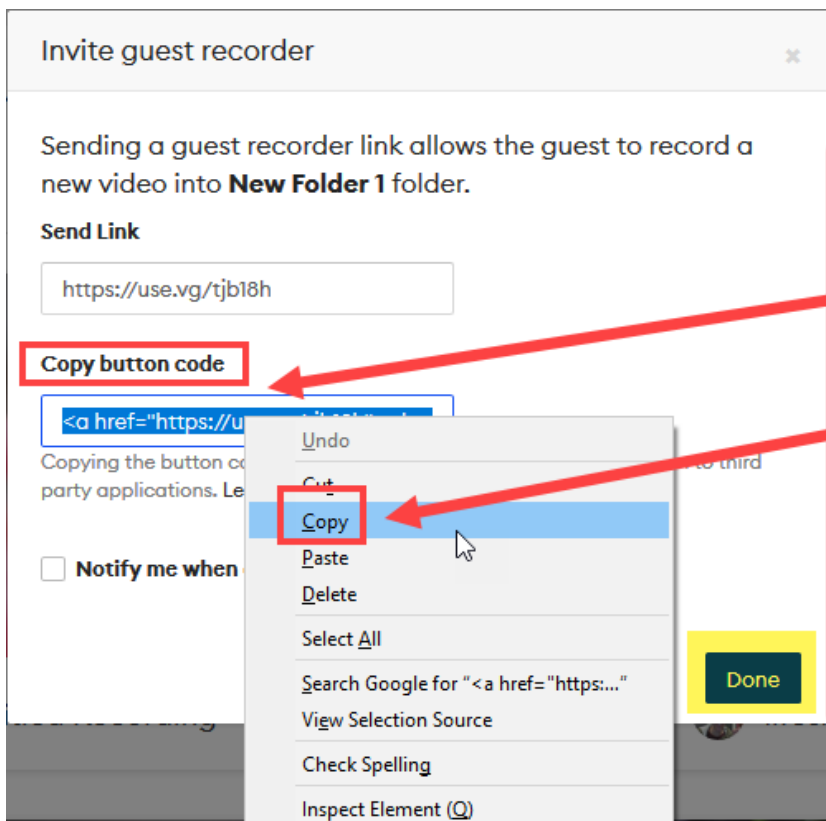


A modal will pop up titled **Invite guest recorder**.

Right click on the link in the top text box, and then click on **Copy**.

Once the link is copied, you can paste it into an email, a Moodle assignment or course page, etc.

When the link is copied, check the box next to **Notify me when a video is created using this link** if you wish, and when you are finished, click **Done**.



The **Copy button code** is an HTML code that you can embed into Moodle assignments, course page, or HTML block. It will embed a button that guest users can click on to use the guest recorder.

To embed the guest recorder button in your Moodle course, right click on the code and click on **Copy**.

Then, check the box next to **Notify me when a video is created using this link** if you wish, and when you are finished, click **Done**.

Dashboard / My courses / Kate's Sandbox

Turn editing on



General

- Announcements
- Guest Recorder



In your Moodle course, click on **Turn editing on**.

Progress ?

NETWORK SERVERS

Home - Mahara

Turn editing off



Edit ▾

Edit ▾

NETWORK SERVERS



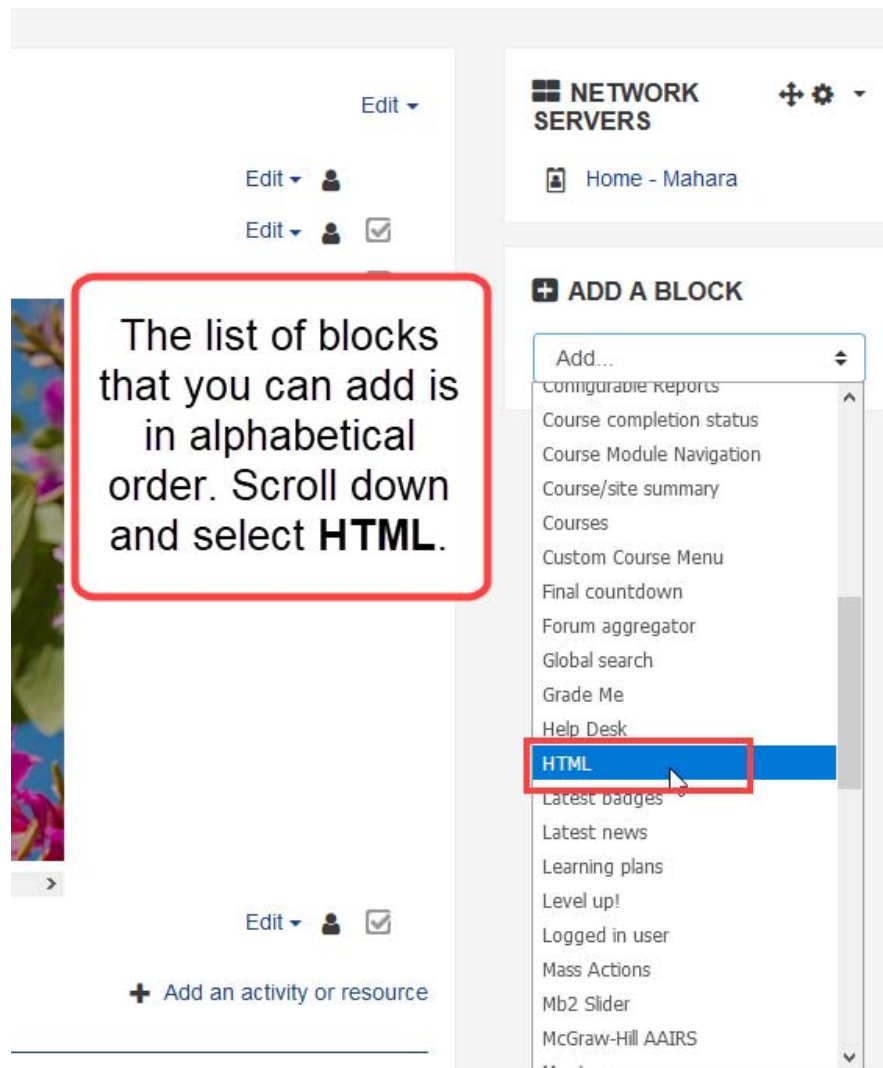
Home - Mahara

+ ADD A BLOCK

Add...



To add a Guest recorder button directly to your course page, click on the drop down menu in **Add a block**.



The screenshot shows the Mahara interface. On the left, there are two 'Edit' buttons with user icons. The main content area is titled 'NETWORK SERVERS' and 'Home - Mahara'. Below this is the 'ADD A BLOCK' section, which contains a dropdown menu. The menu is open, showing a list of blocks in alphabetical order: Configurable reports, Course completion status, Course Module Navigation, Course/site summary, Courses, Custom Course Menu, Final countdown, Forum aggregator, Global search, Grade Me, Help Desk, **HTML** (highlighted with a red box and a mouse cursor), Latest badges, Latest news, Learning plans, Level up!, Logged in user, Mass Actions, Mb2 Slider, McGraw-Hill AAIRS, and Markers. A red box also highlights the 'HTML' text in the list.

Edit ▾

Edit ▾

Edit ▾

NETWORK SERVERS

Home - Mahara

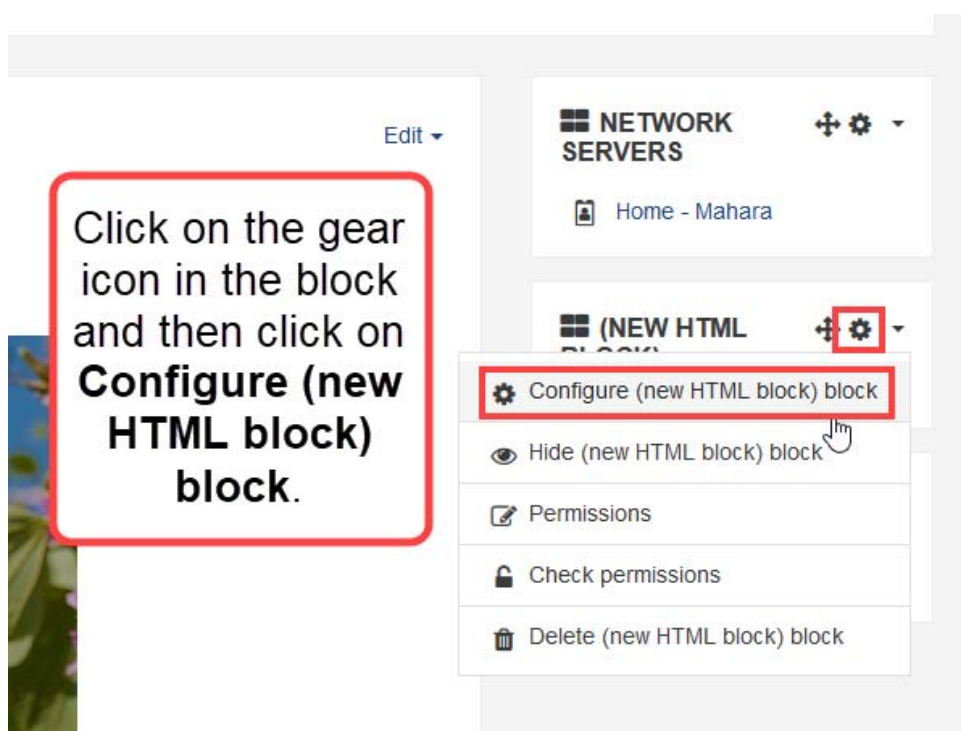
ADD A BLOCK

Add...

- Configurable reports
- Course completion status
- Course Module Navigation
- Course/site summary
- Courses
- Custom Course Menu
- Final countdown
- Forum aggregator
- Global search
- Grade Me
- Help Desk
- HTML**
- Latest badges
- Latest news
- Learning plans
- Level up!
- Logged in user
- Mass Actions
- Mb2 Slider
- McGraw-Hill AAIRS
- Markers

Edit ▾

+ Add an activity or resource



The screenshot shows the Mahara interface. On the left, there is an 'Edit' button. The main content area is titled 'NETWORK SERVERS' and 'Home - Mahara'. Below this is a block titled '(NEW HTML BLOCK)'. To the right of the block title is a gear icon (configuration icon) which is highlighted with a red box. A dropdown menu is open from the gear icon, showing the following options: 'Configure (new HTML block) block' (highlighted with a red box and a mouse cursor), 'Hide (new HTML block) block', 'Permissions', 'Check permissions', and 'Delete (new HTML block) block'.

Edit ▾

NETWORK SERVERS

Home - Mahara

(NEW HTML BLOCK)

- Configure (new HTML block) block**
- Hide (new HTML block) block
- Permissions
- Check permissions
- Delete (new HTML block) block

Configuring a (new HTML block) block

[► Expand all](#)

▼ Block settings

Block title

Guest Recorder

Content

1

2

HTML

You can choose to give your HTML block a name.

To embed the HTML code, click on the down arrow in the tool bar (1). Then, click on the HTML button (2).

Block title

Guest Recorder

Content

1

Right click in the HTML editor box, then click on **Paste**.

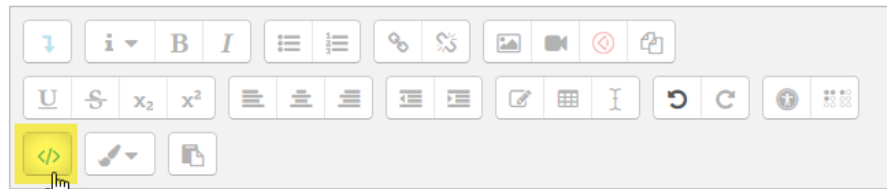
- You must supply a value here.

▼ Block settings

Block title

Guest Recorder

Content



```
<a href="https://use.vg/tjb18h" class="jgs-button-handle" style="color:#FFFFFF; cursor:pointer;background-color:#F72B2B; border:1px solid #F72B2B; border-radius:2px 2px 2px 2px;font-size:13px; font-family: Lato, sans-serif; margin:0;padding:6px 0; width:100px; text-align:center; text-decoration:none; display:inline-block" target="_blank">Record</a>
```

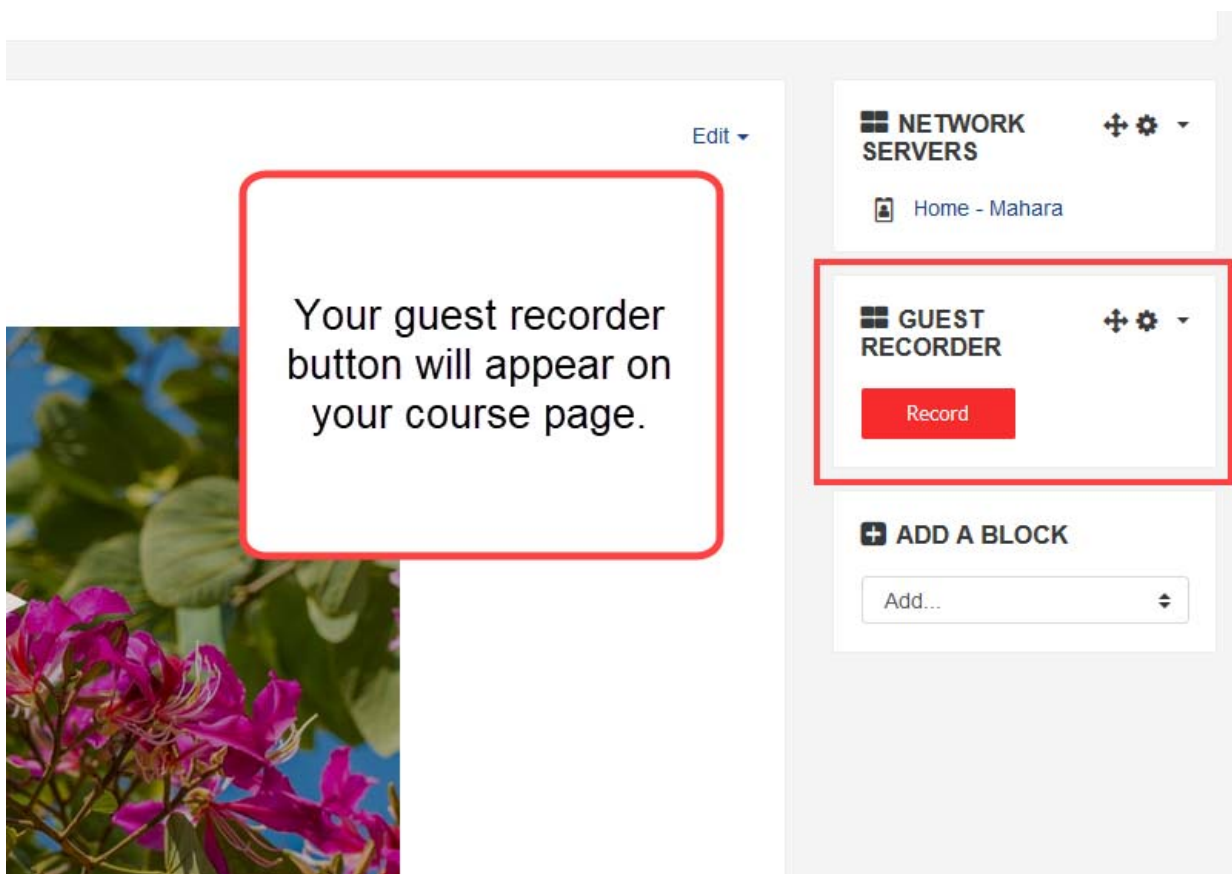
Once the code is pasted, click on the **HTML** button again. When you are done, click on **Save changes** at the bottom of the screen.

► Where this block appears

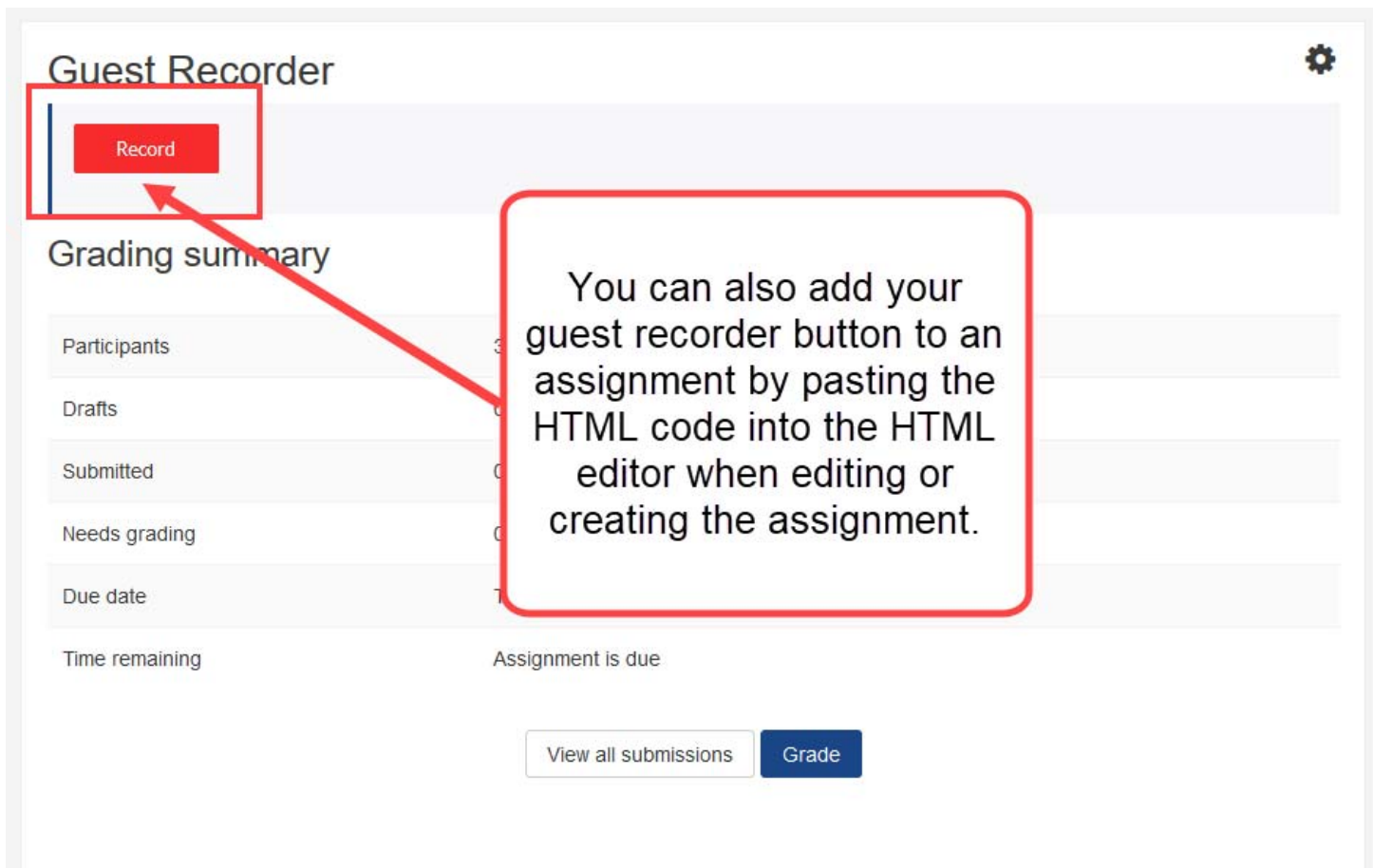
► On this page

Save changes

Cancel



Guest Recorder



Record

Grading summary

Participants	3
Drafts	0
Submitted	0
Needs grading	0
Due date	7
Time remaining	Assignment is due

[View all submissions](#) [Grade](#)

You can also add your guest recorder button to an assignment by pasting the HTML code into the HTML editor when editing or creating the assignment.

andbox

Turn editing off

When you are done, click on **Turn editing off**.

NETWORK SERVERS

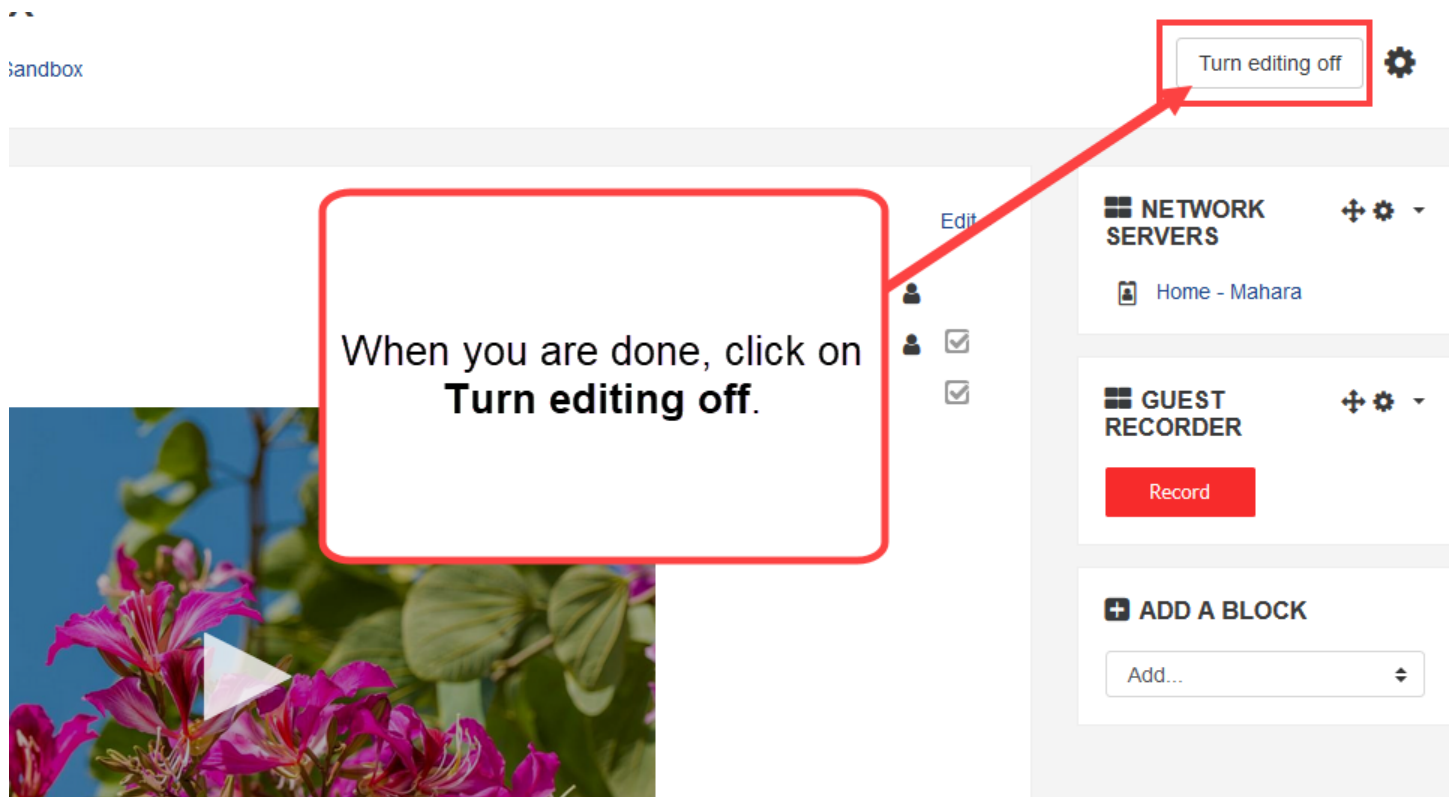
Home - Mahara

GUEST RECORDER

Record

ADD A BLOCK

Add...





**Let's introduce you to
the VidGrid recorder.**

Continue

[Skip intro](#)

When users click on
the guest recorder
button, they will be
taken to this screen.

Record a video

Simply click the Record button to get started
or Upload to add an existing video

Upload video

Record video

Users will be given a
quick tutorial on how to
use the VidGrid
recorder, and then they
will be given the option
to either upload a video,
or to record a video.

Here's your video!

Here, the user can title their video with their name, the title of their class, and/or the topic of their video. Giving the video a relevant title will allow for easier identification of the viewer's owner.

Guest Video

Try again

Looks good

Once the user has recorded or uploaded their video, they can preview their video and either click on **Try again** to rerecord the video, or **Looks good** to upload the video to the folder that the guest recorder link or button was generated from.

Your video has been delivered!

Once the video has been uploaded, the guest has the option to copy the link or the HTML embed code.

Guest Video



Copy



Embed

Record

My Grid

- My Videos
- New Folder 1
- New Folder 2
- Personal Folder
- Shared Folder**
- Shared with me
- Campus Wide CONT...

Trash

My Grid > Shared Folder

Videos

Simply click the Record button to get started or Upload to add an existing video

Upload video Record video

Guest Video

Click on the arrow next to **My Grid** to view all of your folders.

The guest's video will appear in the folder that the guest recorder link or button was generated from.

Simply click the Record button to get started

Record video

When you click on the guest's video, you are given the option to claim it. Doing so will transfer the video to your account.

Notice! This video was recorded as a guest user. If you'd like to transfer it to your [redacted]@lcu.edu account, please click Claim Video below.

Claim Video

Guest Video

1

Guest Video

Claiming the video allows you to edit, share, delete, and otherwise manage it in any way that you can manage a video that you have created yourself.

- Preview video
- Download
- Add to folders
- Add attachments
- Copy GIF
- Manage GIF
- Manage thumbnail
- Combine videos
- Linked videos
- Duplicate
- Set expiration
- Move to trash

LCU
Instructional Design

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