

How to Use Turnitin in a Moodle Course

Course 2

[Dashboard](#) / [My courses](#) / [Course 2](#)

Turn editing on



General

Announcements

Log into Moodle and go to your desired course. Click on **Turn editing on**.

January 24 - January 30

Course 2

[Dashboard](#) / [My courses](#) / [Course 2](#)

General

Edit ▾

Announcements

Edit ▾

activity or resource

Click on **Add an activity or resource**.

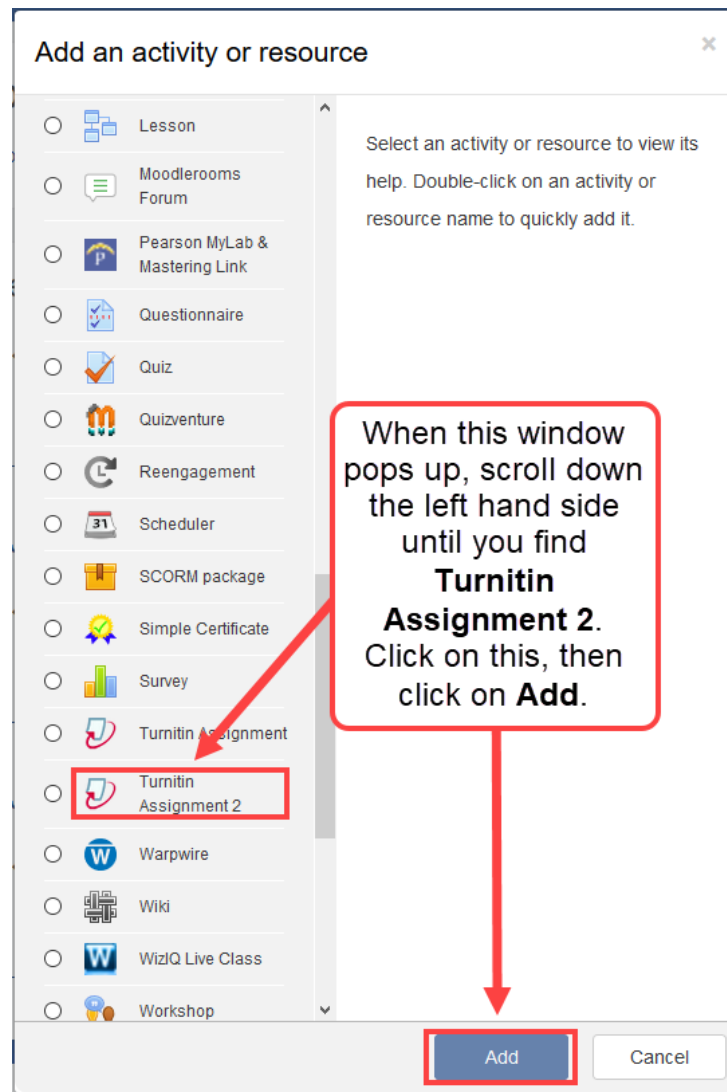
January 24 - January 30

Edit ▾

Forum

Edit ▾

Add an activity or resource



Adding a new Turnitin Assignment to January 24 - January 30 ?

► Expand all

General

Turnitin Assignment Name ⓘ

Summary

☐ Display description on course page ⓘ

Description

Add a name and a description to your assignment.

Submission Type ⓘ ⓘ

Any Submission Type

File Upload
 Text Submission
 Any Submission Type

Number of Parts ⓘ

Maximum File Size ⓘ

When you select your submission type, you have 3 options:
 Students may only submit files if **File Upload** is selected.
 Students may only submit papers using Moodle's online text box if **Text Submission** is selected.
 If you select **Any Submission Type**, students will be able to submit files and text.
 We recommend that you select **Any Submission Type**.

Submission Type ⓘ ⓘ Any Submission Type ⇅

Number of Parts ⓘ 1 ⇅

Maximum File Size ⓘ 1 2 3 4 5 Site upload limit (40MB) ⇅

Allow submission of any file type? ⓘ 1 2 3 4 5

Display Originality Reports to Students ⓘ No ⇅

Grade Display ⓘ Show grades as Fraction (e.g. 89/100) ⇅

Auto Refresh Grades / Scores ⓘ Yes, automatically refresh originality scores and grades ⇅

☐ Set these values as assignment defaults ⓘ

You can also choose how many parts are in your paper. Every part gets a grade.

Ex: Chapter 1, Chapter 2, Chapter 3.

Submission Type ⓘ ⓘ Any Submission Type ⇅

Number of Parts ⓘ 1 ⇅

Maximum File Size ⓘ Site upload limit (40MB) ⇅

Allow submission of any file type? ⓘ Yes ⇅ No

Display Originality Reports to Students ⓘ Yes ⇅ No

Grade Display ⓘ Show grades as Fraction (e.g. 89/100) ⇅

Auto Refresh Grades / Scores ⓘ Yes, automatically refresh originality scores and grades ⇅

You can leave **Maximum File Size** at 40 MB. This is a fairly large file.

Selecting **Yes** from the drop down menu next to "**Allow submission of any file type?**" allows the student to submit any kind of file (Word document, Excel file, PDF, etc).

Submission Type ? Any Submission Type ▾

Number of Parts ? 1 ▾

Maximum File Size ? Site upload limit (40MB) ▾

Allow submission of any file type? ? Yes ▾

Display Originality Reports to Students ? No ▾

Grade Display ? Show grades as Fraction (e.g. 89/100) ▾

Auto Refresh Grades / Scores ? Yes, automatically refresh originality scores and grades ▾

☐ Set these values as assignment defaults ?

Selecting **Yes** from the drop down menu next to "**Display Originality Reports to Students**" allows the student to know whether they have plagiarized or not.

Next to **Grade Display**, you can choose whether grades are displayed as a fraction or a percentage.

You can choose whether to automatically refresh originality scores, or to manually refresh them.

▼ Assignment Part 1

Name ? Part 1

Start Date 5 ▾ February ▾ 2019 ▾ 11 ▾ 00 ▾ 📅

Due Date 12 ▾ February ▾ 2019 ▾

Post Date 12 ▾ February ▾ 2019 ▾

Max Grades 100

For every part of your Turnitin assignment, you will be able to set the start, end, and post dates of the part, along with the maximum grade.

► Originality Report Options

▼ Originality Report Options

Allow Submissions after the Due Date

No

Report Generation Speed

Generate reports immediately (students cannot resubmit)

Generate reports immediately (students cannot resubmit)

Generate reports immediately (students can resubmit until due date): After 3 resubmissions, reports generate after 24 hours

Store Student Papers

Generate reports on due date (students can resubmit until due date)

Note: If you do not select "Yes" for at least one of the "Check against" options, reports will not be generated.

Check against stored student papers

Yes

Check against internet

Yes

Check against journals, periodicals and publications

Yes

Exclude Bibliography

No

Click on **Originality Report Options** to expand your options.

When you choose a **Report Generation Speed**, your options are:

Send your students a report immediately. The first grade they get is their final grade. Send them a report immediately and they can edit their paper until the due date, at which point their grade is finalized. Send them one report on the due date.

Store Student Papers

Standard Repository

Check against stored student papers

Yes

Check against internet

Yes

Check against journals, periodicals and publications

Yes

Exclude Bibliography

No

In **Store Student Papers**, you have the option to store your students' submitted papers in Standard Repository.

By choosing this option, Turnitin stores student submissions in the Standard Repository.

Turnitin is then instructed to only use stored documents to make similarity checks against any documents submitted in the future.

Store Student Papers	?	Standard Repository
Check against stored student papers	?	Yes
Check against internet	?	No
Check against journals, periodicals and publications	?	Yes
Exclude Bibliography	?	No
Exclude Quoted Material	?	No
Exclude Small Matches	?	

Check against stored student papers

Choosing this option instructs Turnitin to only add submitted documents to a repository private to LCU. Similarity checks to the submitted documents will be made by other instructors within LCU.

Store Student Papers	?	Standard Repository
Check against stored student papers	?	Yes
Check against internet	?	No
Check against journals, periodicals and publications	?	Yes
Exclude Bibliography	?	No
Exclude Quoted Material	?	

Check against internet

This setting allows you to select which Turnitin repositories students' submissions will be checked against when processing Originality Reports for papers. The similarity index percentage may decrease if a repository option is de-selected.

Check against

Check against journals, periodicals and publications

Check against journals,
periodicals and
publications



Yes

No

Yes

No

Exclude Bibliography



Exclude Quoted Material



No

Exclude Small Matches



This setting allows you to select which Turnitin repositories students' submissions will be checked against when processing Originality Reports for papers. The similarity index percentage may decrease if a repository option is de-selected.

Check against journals,
periodicals and
publications

Exclude Bibliography

Exclude Bibliography



No

No

Yes

Exclude Quoted Material



Exclude Small Matches



Words

This setting allows you to choose to exclude text appearing in the bibliography, works cited, or references sections of student papers from being checked for matches when generating Originality Reports. This setting can be overridden in individual Originality Reports.

periodicals and

Exclude Quoted Material

Exclude Bibliography



No

Exclude Quoted Material



No

No

Yes

Exclude Small Matches



Words

This setting allows you to choose to exclude text appearing in the quotes from being checked for matches when generating Originality Reports. This setting can be overridden in individual Originality Reports.

publications

Exclude Bibliography ?

Exclude Quoted Material ?

Exclude Small Matches ?

Words ?

Enable e-rater grammar check ?

When you see the option, **Exclude Small Matches**, that means that you are going to exclude words or phrases that are used often. Ex: "in a minute." These are phrases that are not plagiarized, they are just common. You can choose to exclude a number of words or a percentage.

▼ GradeMark Options

Attach a rubric to this assignment

No rubric



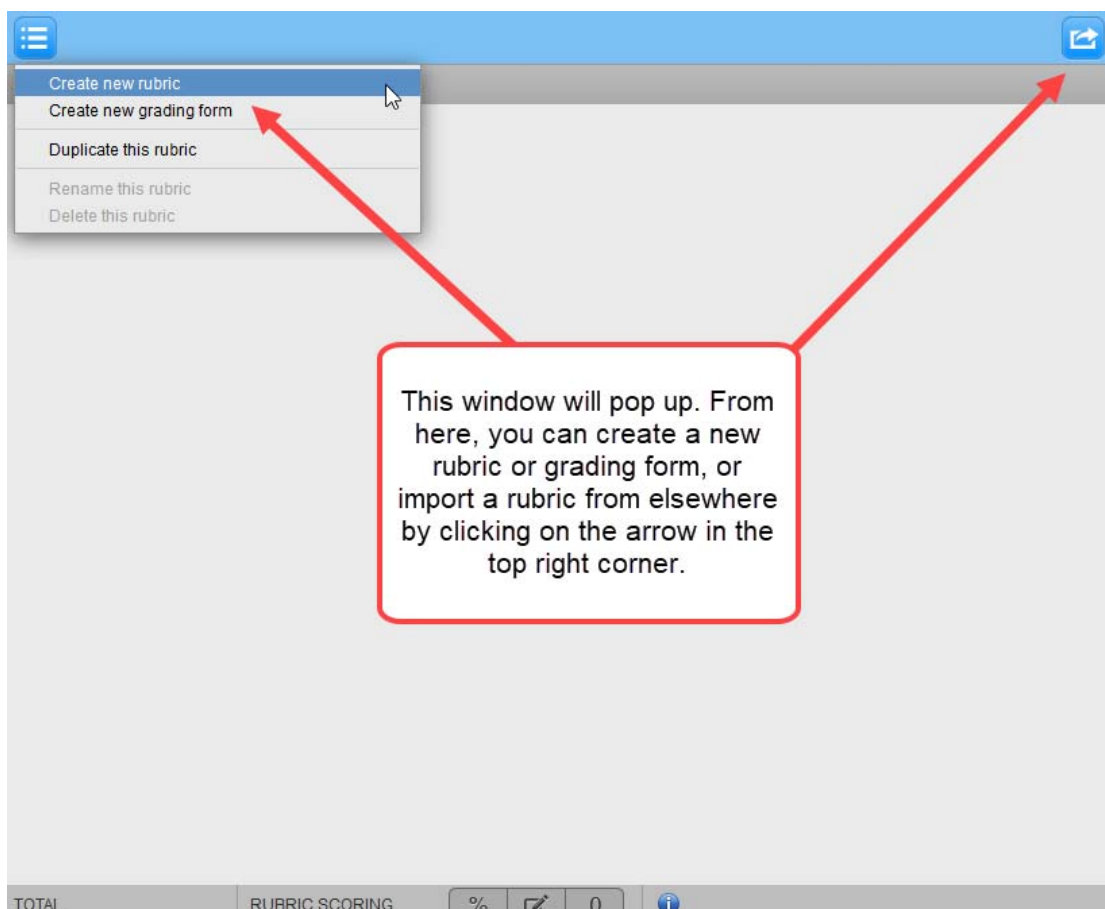
[Launch Rubric Manager](#)

Note: students will be able to view attached rubrics a

Under **GradeMark Options**, you can choose to attach a rubric to the assignment. To create or attach a rubric, click on **Launch Rubric Manager**.

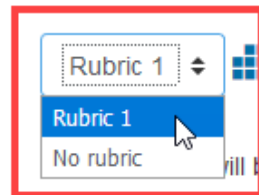
Enable e-rater grammar check

Yes



GradeMark Options

Attach a rubric to this assignment



[Launch Rubric Manager](#)

After you have created your rubric, you can select it from the drop down menu.

Enable e-rater grammar check

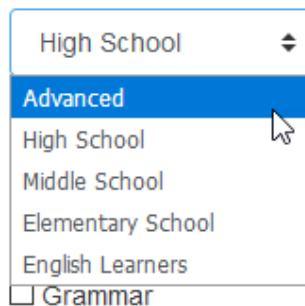


Yes

ETS® Handbook

e-rater Dictionary

e-rater Categories



ETS Handbook allows you to choose what level of grading you are on. Select **Advanced** for the college level.

☐ Usage

☐ Mechanics

► General

► Turnitin

► GradeMark

► Common module settings

► **Restrict access**

Access restrictions

None

Add restriction

► Activity completion

► Tags

► Competencies

Add restriction...

Activity completion

Require students to complete (or not complete) another activity.

Date

Prevent access until (or from) a specified date and time.

Grade

Require students to achieve a specified grade.

PayPal payment

Require users to make a payment via PayPal to access the activity or resource.

User profile

Control access based on fields within the student's profile.

Restriction set

Add a set of nested restrictions to apply complex logic.

Listed next to available descriptions are the functions of each description.

Save and return to

Cancel

▼ Restrict access

You can choose whether students must/must not match any/or of the restrictions.

You can set the date availability by adding a date restriction. Add two date restrictions to set a time frame from one day/time to another day/time.

If you have **User profile field** selected, you can control access based on fields within the student's profile. Restrictions include: city, email address, name, country, department, etc. Those restrictions may be set as equal to, contains/does not contain, starts with/ends with, is empty/is not empty.

Student must match any of the following

Activity completion Quiz must be marked con

or

Date from 31 January 2019 00 : 00

or

Date until 14 February 2019 00 : 00

or

Grade Assignment

☒ must be ≥ 55 %

☒ must be < 99 %

or

User profile field City/town is equal to Lubbock

Add restriction...

If you have **Activity completion** set as a restriction, you can require an activity to be marked as complete/incomplete, or complete with a passing grade/complete with a failing grade.

If you have **Grade** set as a restriction, you can select the type of assignment that you want to restrict, then enter the required grade or grade range.

▼ Activity completion

Completion tracking ? Students can manually mark the activity as completed

Require view ☒ Student must view this activity to complete it

Require grade ☐ Student must receive a grade to complete this activity ?

Expect completed on ? 31 January 2019 ☐ Enable

Determine your completion tracking settings, then click on **Save and return to course** or **Save and display**.

► Tags

► Competencies

Save and return to course Save and display Cancel

There are required fields in this form marked .

Submission Inbox

After you save, you will see the **Submission Inbox** screen.

Under **Export**, you can download submissions as an Excel file, a PDF file, or in their original format.

QuickMark Manager allows you to manage which set(s) of QuickMarks are active in the feedback studio (explained in next screenshot).

By clicking on **Launch Rubric Manager**, you can manage, edit, or add a rubric.

Peermark Assignments allow your students to grade their classmates' submissions (further explained in following screenshots).

Refresh Submissions: refresh the Submission Inbox page to view any new submissions.

Notify Non-Submitters: write and send out a message to students who have yet to submit anything.

Turnitin Messages Inbox: shows messages such as bulk downloads

The **Similarity Index** shows you how much of a submission matches previous submissions (ex: a submission with a similarity index of 100% matches a previously submitted paper exactly and was therefore plagiarized).

Clicking on the pencil icon (or the name of the submission) opens the **feedback studio** where you can grade submissions and give feedback.

The cloud icon with an upwards arrow is the **Upload** button. By clicking on this, you can upload a submission.

Title	Start Date	Due Date	Post Date	Grades Available
Turnitin Example - Part 1	5 Feb 2019 - 11:00	12 Feb 2019 - 11:00	12 Feb 2019 - 11:00	100

Summary:
Description

Peermark Assignments (1)

Show 10 Entries Search:

Refresh Submissions Notify Non-Submitters Turnitin Messages Inbox (1)

Showing 1 to 3 of 3 entries.

First Name / Last Name	Submission Title	Similarity	Grade
Eve Ann Jellicol	Eve's Paper	0%	~/10
Clark Kent	Clark's Paper	100%	~/10
Lois Lane			

QuickMark Manager

Search all QuickMarks

SETS	MARKS (Select all)	Format
All		
6th-8th Grade Analysis	26	→
6th-8th Grade Argument	27	
6th-8th Grade Historical An...	27	1/M
6th-8th Grade Informative	26	1/N
6th-8th Grade Narrative	25	Bold
9th-12th Grade Analysis	26	Br.
9th-12th Grade Argument	27	Cap. Error
9th-12th Grade Historical A...	28	Citation Needed
9th-12th Grade Informative	26	Close up space
9th-12th Grade Narrative	25	Del.
Academic Integrity	18	Improper Citation
Commonly Used	16	Ital.
Composition	21	Left
Composition Marks	9	Line Space
Format	23	Lower
Narrative Expressions	16	Lowercase
Punctuation	12	no ¶
Sports	22	Raise
The Plagiarism Spectrum	10	rom
Usage	20	Sp.
Archived		Space
		wf

Make this the active set

By clicking on **QuickMark Manager**, you can choose which set of QuickMarks you want to mark submissions with. In this example, **Commonly Used** QuickMarks is the active set. You can select another set from the list on the left. Click on **Make this the active set** to mark submissions with that set.

PeerMark Assignment

[PeerMark Assignment](#) [PeerMark Questions](#) [Distribution](#)

Title
Turnitin Example Part 1 (Moodle TT)

Maximum points available
50

Instructions
Review one submission by 2/19/19.

Students can review
2019-02-12 11:00
Students can review
2019-02-19 11:00
Peer feedback available
2019-02-19 11:00

[Additional Settings](#)

[Save & Continue](#)

PeerMark Assignment allows you to assign your students to review their classmates' submission. Under **Maximum points available**, enter the limit on available points. Set the dates of availability, then, if you are finished, click on **Save & Continue**.

PeerMark Assignment

[Additional Settings](#)

Award maximum points on review
☐ Yes ☒ No

Students can view the names of their peers during review
☐ Yes ☒ No

Students without a submission can review
☐ Yes ☒ No

Automatically distribute papers for review:
1

Students can self-select papers for review:
0

Students must review their own paper
☐ Yes ☒ No

Clicking on **Additional Settings** under the **PeerMark Assignment** tab allows you to set specifics in your PeerMark Assignment.

PeerMark Assignment

PeerMark Assignment

PeerMark Questions

Distribution



Add from Library ▾

Save to Library ▾

Delete Library ▾

+ Add Question

⛶ Reorder questions

Click on the Add Question button to begin adding questions to the PeerMark assignment.

In the **PeerMark Questions** tab, you can add questions to help guide students' PeerMarks. Click on **Add Question** to add your own question. Click on **Add from Library** to select a question or questions from the sample library.

PeerMark Question Library

- ☐ *Rate this paper's overall readability*
Question type: Scale
Highest: very readable, **Lowest:** unreadable

- ☐ *At which point did you feel most interested by this paper? Explain.*
Question type: Free Response
Minimum answer length: 5

- ☐ *Does this paper sustain a coherent point of view? Why or why not?*
Question type: Free Response
Minimum answer length: 5

Toggle All

Cancel

Add Selected Questions

Click on a question or questions, then click on **Add Selected Questions**.

PeerMark Assignment PeerMark Questions

Question

Question

What was one thing that this author did well?

Question type

Free Response

Minimum answer length

20

Cancel Save

If you choose to add your own question, type the question in the top text box. The Question type can either be "free response" or "scale." Add a minimum answer length, and then click on **Save**.



PeerMark Assignment

PeerMark Assignment PeerMark Questions Distribution

Add from Library Save to Library Delete Library + Add Question + Reorder questions

What was one thing that this author did well?
Question type: Free Response
Minimum answer length: 20

Your questions will show up here after you have entered or selected them. You can edit the question by clicking on the pencil icon, or you can delete the question by clicking on the red garbage icon.

PeerMark Assignment

PeerMark Assignment PeerMark Questions **Distribution**

Search Filters & Settings ▾

Paper Author

Kent, Clark	Assigned: 0, System assigned: 1)	
Jellical, Eve Ann	Assigned: 0, System assigned: 1)	

By clicking on the blue + button, you can pair specific students together, requiring them to review each other's work.

Under the **Distribution** tab, you can choose to exclude specific students from your PeerMark Assignment by clicking on the red - button.

IG 1 TO 3 OF 3 ENTRIES.

First Name / Last Name	Submission Title	Turnitin Paper ID	Grade	
Eve Ann Jellical	Eve's Paper	1074132834	--/100	
Clark Kent	Clark's Paper	1073478718	--/100	
Lois Lane	--	--	--	

To add a submission, click on the Upload button.

Submit Paper

Submission Type

Submission Title

File to Submit

File Upload

File Upload

Text Submission

Make sure to select **File Upload**.

Give your submission a relevant title.

To upload your file, drag and drop it into the file box (or click on the file button).

You can drag and drop files here to add them.

Add Submission

When you have uploaded your file, click on **Add Submission**.

There are required fields in this form marked .

IG 1 TO 3 OF 3 ENTRIES.

First Name / Last Name	Submission Title	Submitted	Similarity	Grade
Eve Ann Jellicol	Eve's Paper	16:16	0%	--/100
Clark Kent	Clark's Paper	12:37	100%	--/100
Lois Lane	Lois Lane's Paper	1076494114 02/11/19, 12:20	0%	--/100

To view a submission, click on the title. You can also click on the pencil icon under **Grade**.

feedback studio Clark Kent | Paper

-- /100 1 of 1

Add a grade to a submission by entering it at the top of the page.

QuickMarks allows you to make comments on the paper by using the tools on the right hand side.

Match Overview compares the paper to previously submitted papers. This allows you to see if a student has plagiarized.

QuickMarks

Commonly Used

Awk. C/S Citation Needed

Commonly Confused Del.

Improper Citation Insert:

Missing " P/V Run-on Sp.

Support Vague WC

Weak Transition



LCU
Instructional Design

Questions?? Contact:

Bill Kopf LCU

Wk: (806) 720-7355

Wk Cell: (806) 470-8115

bill.kopf@lcu.edu

Jeanna Morton

Wk: (806) 720-7356

jeanna.morton@lcu.edu