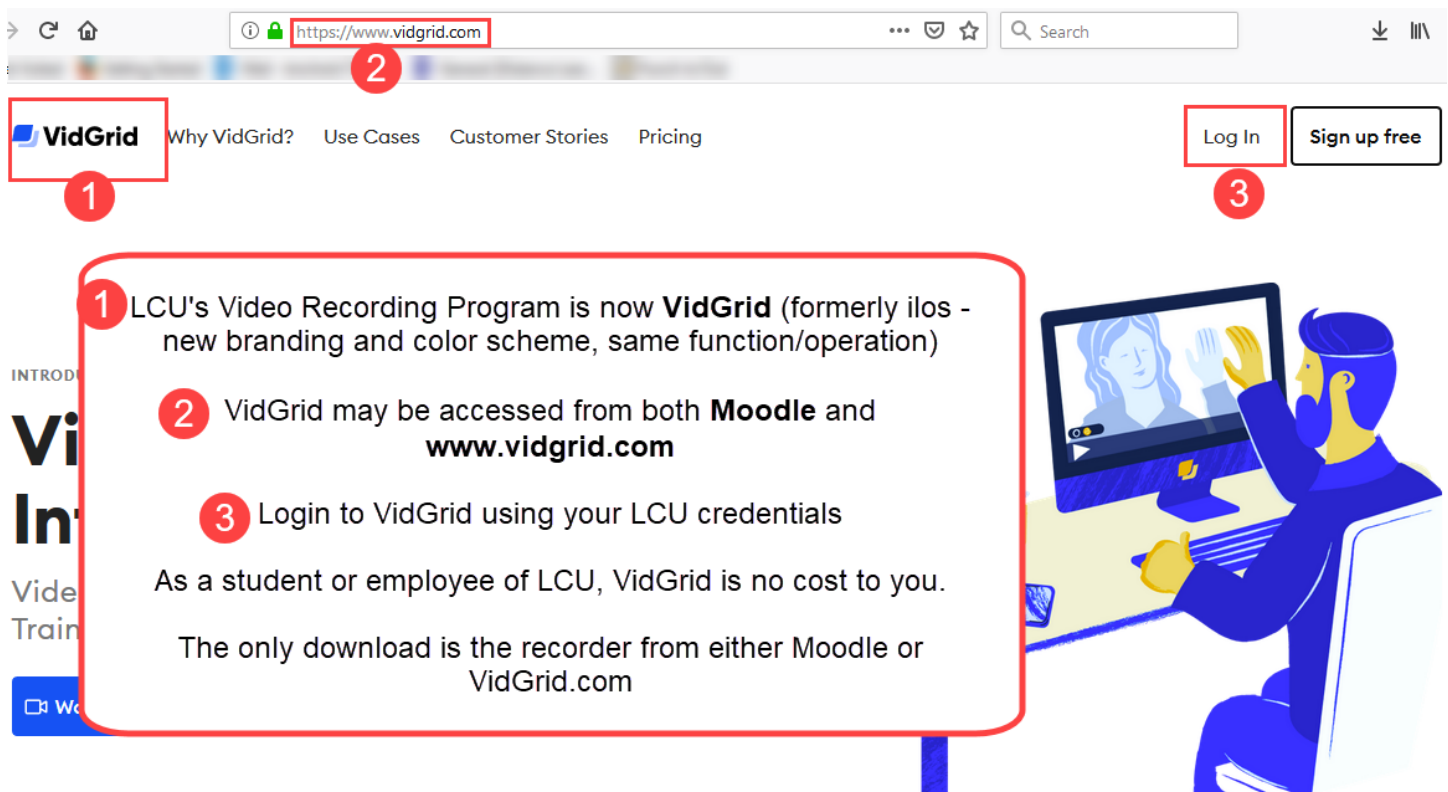


## Creating VidGrid Videos

\*Suggest using **Mozilla Firefox** Browser. {**DO NOT** log in using (IE) Internet Explorer}



The screenshot shows the VidGrid website interface. A red box labeled '1' highlights the VidGrid logo. A red box labeled '2' highlights the URL 'https://www.vidgrid.com' in the browser's address bar. A red box labeled '3' highlights the 'Log In' button. To the right of the 'Log In' button is a 'Sign up free' button. Below the navigation bar, a large red-bordered box contains three numbered steps: 1. LCU's Video Recording Program is now **VidGrid** (formerly ilos - new branding and color scheme, same function/operation) 2. VidGrid may be accessed from both **Moodle** and **www.vidgrid.com** 3. Login to VidGrid using your LCU credentials Below these steps, it states: 'As a student or employee of LCU, VidGrid is no cost to you. The only download is the recorder from either Moodle or VidGrid.com' To the right of this box is an illustration of a person sitting at a desk, using a computer. The computer screen shows a video recording interface with a person's face and hands.

1 LCU's Video Recording Program is now **VidGrid** (formerly ilos - new branding and color scheme, same function/operation)

2 VidGrid may be accessed from both **Moodle** and **www.vidgrid.com**

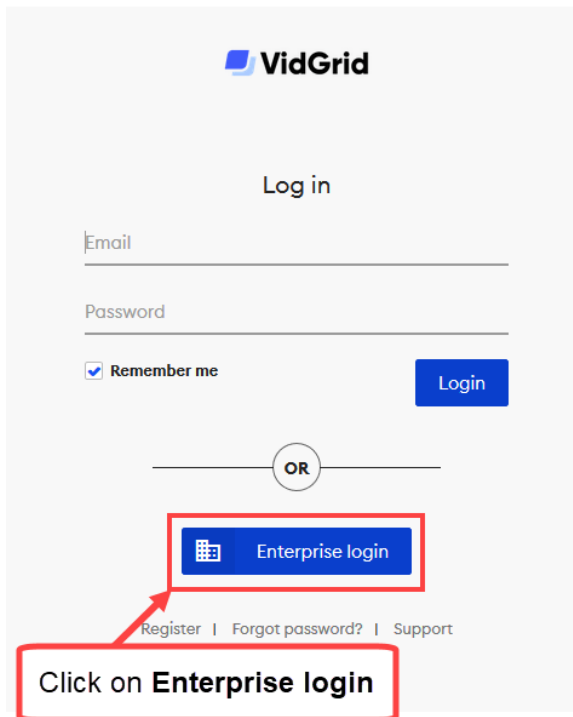
3 Login to VidGrid using your LCU credentials

As a student or employee of LCU, VidGrid is no cost to you.

The only download is the recorder from either Moodle or VidGrid.com

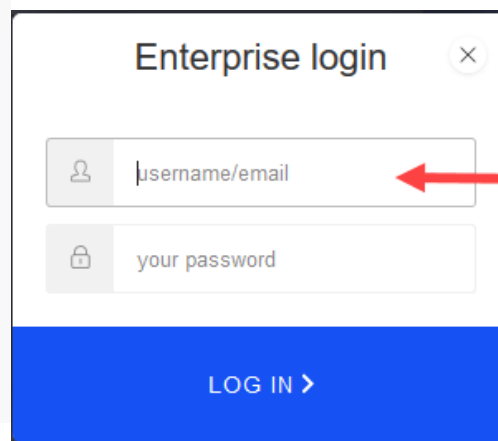
## Logging In

From [www.vidgrid.com](http://www.vidgrid.com)



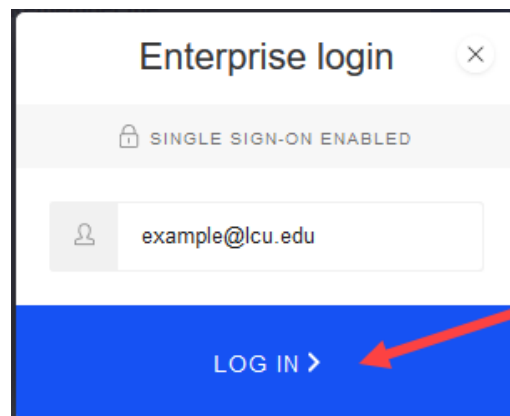
The VidGrid login page features the VidGrid logo at the top. Below it is a 'Log in' section with input fields for 'Email' and 'Password'. A 'Remember me' checkbox is located below the password field. A blue 'Login' button is positioned to the right of the password field. Below the login fields is a horizontal line with a circle containing the word 'OR' in the center. Below this line is a blue button with a building icon and the text 'Enterprise login'. At the bottom of the page are links for 'Register', 'Forgot password?', and 'Support'.

Click on **Enterprise login**



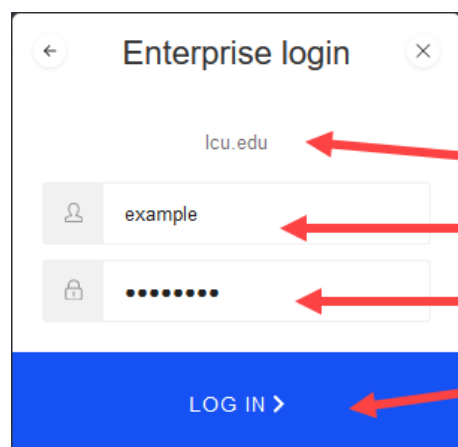
The 'Enterprise login' modal has a title bar with a close button. It contains two input fields: the first is labeled 'username/email' and the second is labeled 'your password'. A blue bar at the bottom contains the text 'LOG IN >'.

Enter your LCU email



This modal shows the 'Enterprise login' form with the email 'example@lcu.edu' entered in the 'username/email' field. The 'LOG IN >' button is at the bottom.

Click on **Log In**



This modal shows the 'Enterprise login' form with 'lcu.edu' in the domain field, 'example' in the username field, and a masked password in the password field. The 'LOG IN >' button is at the bottom.

lcu.edu login

LCU username

LCU password

Click **Log In**

## My Grid: Recording Repository

Logging in brings you to your grid. This is your video library

If previous videos have been recorded, they will be found here in folders you have created.

You can begin recording by selecting the **Record** button.

Videos put in **Trash** may be retrieved up to 30 days.

**Tutorials and Help** provide a large quantity of information for learning more or for troubleshooting.

Create a folder with your name or course to keep your videos in.

Drag and drop your videos into new folder.

If you do not add your videos to a folder, they will be saved to **Campus Wide Content** (accessible to all users and more difficult to locate).

Your 10 most recent videos will appear in **My Grid**. You can view all of your videos in your folders. To create a new folder, click on the **+** symbol next to the **Record** button.

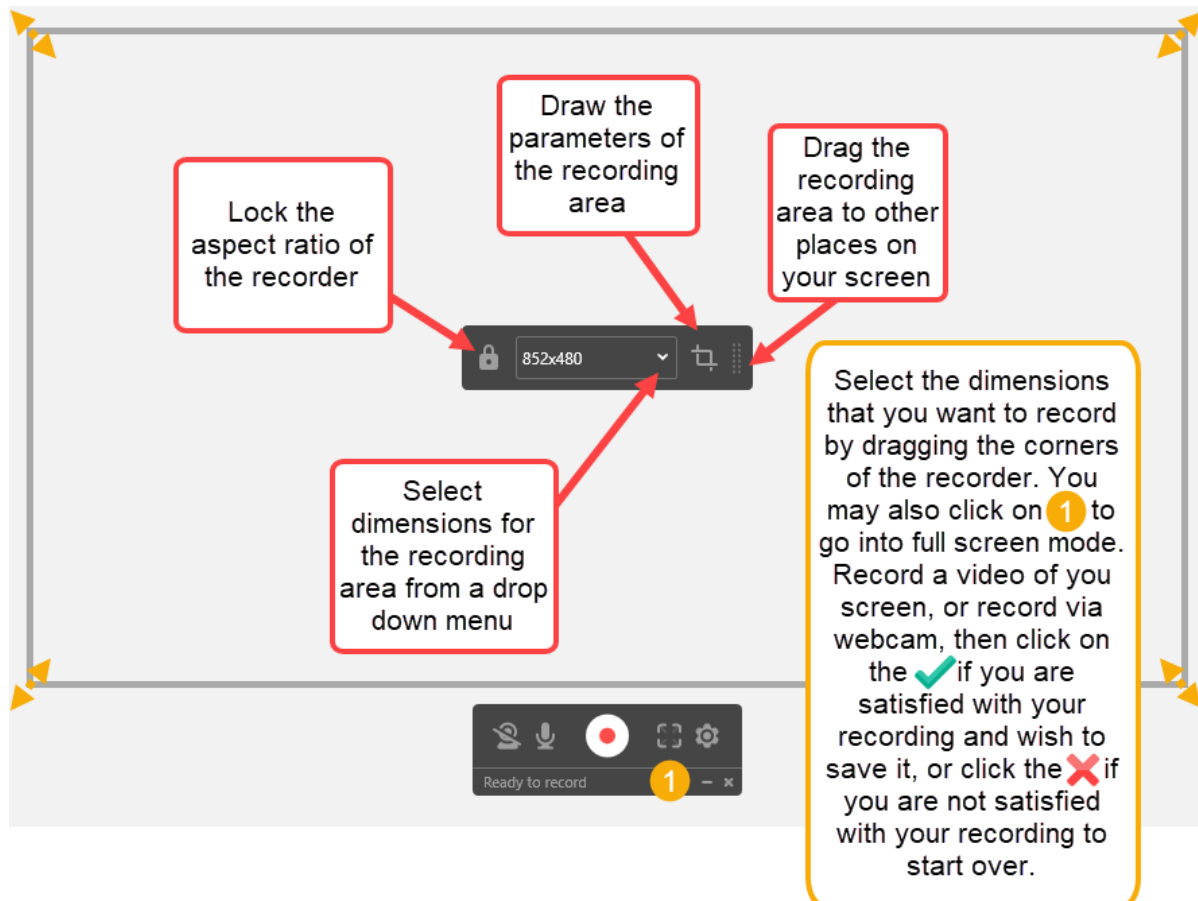
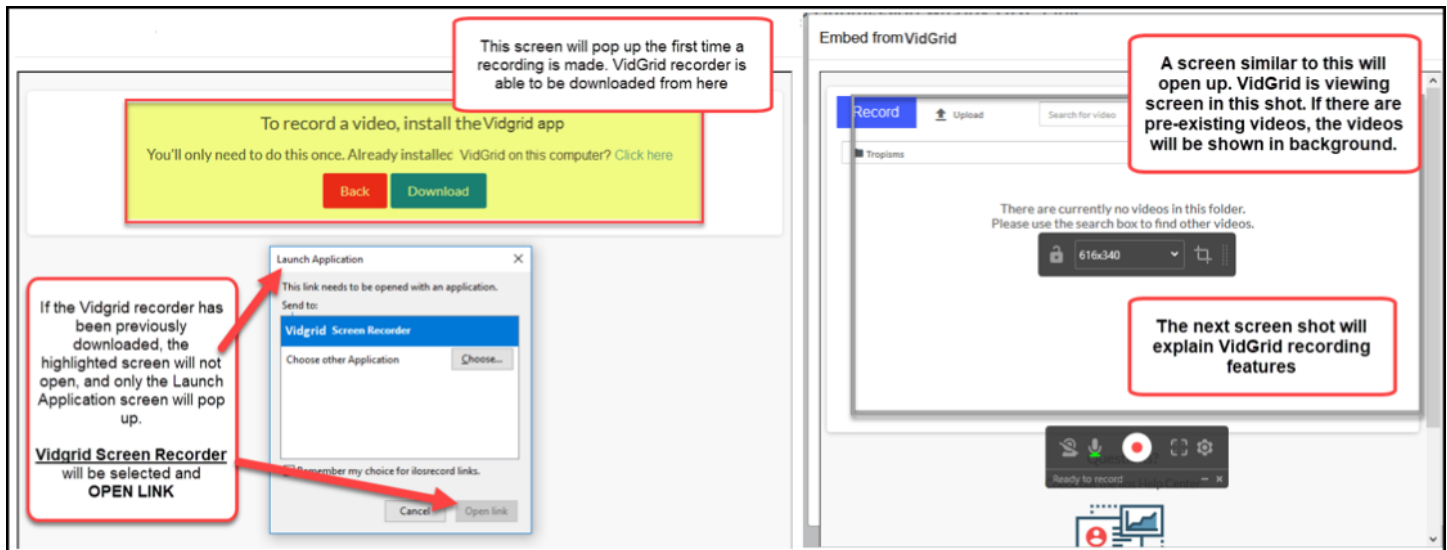
The screenshot shows the VidGrid interface with the following elements and annotations:

- Top Bar:** Search bar, "My Grid" button, and "Tutorials" button.
- Left Sidebar:**
  - Record:** A blue button with a camera icon.
  - My Grid:** A button with a grid icon, highlighted with a red box. An annotation points to it: "All your folders can be viewed by clicking on the arrow next to **My Grid**."
  - My Videos:** A folder icon, highlighted with a red box.
  - New Folder 1:** A folder icon, highlighted with a red box.
  - New Folder 2:** A folder icon, highlighted with a red box.
  - Shared with me:** A person icon.
  - Campus Wide CONTENT:** A folder icon with a play button, highlighted with an orange box. An annotation points to it: "If you do not put your videos into one of your personal folders (create a folder titled with your name or course), your recordings will go into **Campus Wide CONTENT** and will be visible for all to see and more difficult for you to locate and organize."
  - Trash:** A trash can icon.
- Main Content Area:**
  - Folders:** A section showing "My Videos", "New Folder 1", and "New Folder 2".
  - Videos:** A section showing video thumbnails, including a pink tulip and a blue flower field.
- Right Sidebar:** A large blue circular logo.
- Bottom Right Annotation:** A red box containing text about video storage rules:

Videos stored in your personal or shared folders may be:

  - combined:** several videos or parts of presentation can be combined into one video
  - edited:** trimmed, cloned, combined, deleted
  - added to:** assignments, forums, other course activities
  - shared:** copy URL, download as MP4, shared folders, embedded

## Begin Recording





- 1 Choose a webcam, or choose to record your screen by selecting **None** from the drop down menu.
- 2 Select an audio device. The green indicates that your audio device is functioning properly.
- 3 Click to start recording.
- 4 Enter fullscreen mode.
- 5 Recorder settings allow you to enable a countdown, enable rapid recording, save videos to your computer, and restore the recorder to its original size upon launching it.
- 6 Minimize the recorder.
- 7 Close the recorder (clicking on this before you have saved your recording will discard your unsaved draft).



## Edit Screen

When done recording, this Edit screen opens up. There are a number of options that can be chosen.

**Information Options:**

- Play
- Rewind 10 seconds
- Volume
- Video Counter
- Video Title (hover and pencil will appear to edit title)
- Video Owner
- Video Analytics
- Write a Comment

**Select Add to folders**

This opens window giving the options of which folder to store video in: an existing folder or create a new folder

**Share and Edit Features:**

- 1 Captioning: This is a paid service
- 2 Sharing Options: Copy link, embed code, send to
- 3 Permissions Options: Who can view the video?
- 4 Edit Video: Trim, Blur, Add music
- 5 Replace Video

**Interactive Options:**

- 1 Surveys and Quizzes
- 2 Chapters/Bookmarks
- 3 Comments

**6 ...More Options:**

- Preview video
- Download
- Add to folders
- Add attachments
- Generate GIF
- Manage thumbnail
- Combine videos (beta)
- Linked videos (beta)
- Clone Video
- Set expiration
- Move to trash

Record Upload Search

Video View of Presentation

5

1 Click on Play Arrow to Open Video View

2 Edit

Choose **OPTIONS** below:

3 copy URL (Right Click on Video)

4 Download as MP4 (Download under More Options)

5 Go to Videos View recorded videos folder

1

2

3

4

CREATING A PRESENTATION WITH MULTIPLE COLLABORATORS

RECORDER AND POWERPOINT

Copy video URL

Copy video URL at current time

Copy embed code

and Powerpoint Demo

0 0

Write a comment ...

Preview video

Download

Add to folders

Add attachments

Generate GIF

Manage thumbnail

Combine videos (beta)

Linked videos (beta)

Clone Video



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